

# TOWN OF LYNDON DRIVEWAY PERMIT APPLICATION

Town of Lyndon  
 Jerry Rosche, Plan Commission Chairman  
 W6081 County Road N  
 Plymouth, WI 53073

Parcel # \_\_\_\_\_

Name of Applicant (Property Owner): \_\_\_\_\_ Date \_\_\_\_\_

Property Address: \_\_\_\_\_

Present Mailing Address \_\_\_\_\_

Phone # \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### PERMIT INFORMATION

(To be filled in by Applicant for each driveway requested)

Type of Driveway Required:

	16' to 24' Residential Driveway	_____
	16' to 35' Agricultural Field Entrance	_____
	16' to 35' Commercial Driveway	_____
	16' to 35' Proposed Town Road	_____

IMPROVING AN EXISTING DRIVEWAY DOES NOT HAVE TO FILL ALL OF THE INFORMATION LISTED BELOW.

What Type of Driveway? (Check One) <input type="checkbox"/> New Driveway <input type="checkbox"/> Improve Existing Driveway <input type="checkbox"/> Relocate Driveway	Permit Application Fee:  \$50.00 fee per application / per driveway Fee is due when submitting application.
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What is the name of the nearest side road/highway from the proposed driveway? \_\_\_\_\_

On what side of the road? \_\_\_\_\_

Distance to nearest side road/highway? \_\_\_\_\_ What direction from nearest side road/highway? \_\_\_\_\_

Looking both ways down the road: is vision clear for at least 600 feet? Yes \_\_\_\_\_ No \_\_\_\_\_

**Applicant shall place stakes in ditch line where he/she wants to place driveway so the proposed location may be inspected by Road Chairman or Plan Commission.**

This driveway will result in how many driveways serving this property? \_\_\_\_\_

I, the undersigned applicant do hereby certify that I have requested this driveway permit and that I have read, understand, and agree to abide by all the applicable provisions and restrictions which are shown on this permit application.

Please read owner's covenant on reverse side.

\_\_\_\_\_  
Signature of Applicant

### DO NOT WRITE BELOW THIS LINE

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Section \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 \_\_\_\_\_

Does property presently have any access restriction on it? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain nature of restrictions. \_\_\_\_\_

Is further subdivision of adjoining lands possible? Yes \_\_\_\_\_ No \_\_\_\_\_

Culvert pipe required under driveway? No \_\_\_\_\_ Yes \_\_\_\_\_ Diameter \_\_\_\_\_ Length \_\_\_\_\_

Town of Lyndon Authority Approval by: \_\_\_\_\_ Date \_\_\_\_\_

## INSTRUCTIONS FOR TOWN OF LYNDON DRIVEWAY PERMIT / APPLICATION

- This application must be completed, signed and dated by applicant.
- Please type, or print neatly in ink, the required information on the application form.
- Enclose the Permit Application Fee.
- Submit the application to the Town Clerk / Treasurer at the address shown on the application form.

**By following these instructions, you will increase the efficiency and speed of processing your application.**

**C.T.H.** – Provide the County Trunk Highway or Town or Town Road that the driveway is to be located on.

**Name of Applicant** – Provide full name of the property owner.

**Date** – Today's date.

**Present Mailing Address** – Provide street name and/or P.O. Box number, City, State and Zip Code information. This address information is used to return permit / application to applicant.

**Phone #** - Provide a telephone number where you can be contacted between 8:00 a.m. and 3:30 p.m. Monday through Friday.

**Type of Driveway Required** –

- **24' max, 16' min. width Residential Driveway** – a driveway that serves a private home (s).
- **35' max, 16' min. width Agricultural Field Entrance** – a driveway that serves a farm residence, building, or field.
- **35' max, 16' min. width Commercial Driveway** – a driveway that serves retail, wholesale or industrial business.
- **35' max, 16' min. width Proposed Town Road** - a development serving multiple properties that will result in the town taking over the roadway.

**What Type of Driveway?** – (Check One)

- **New Driveway** – self-explanatory.
- **Improve Existing Driveway** – includes replacing a driveway culvert, changing the surface material (i.e. asphalt or concrete), or adding an additional layer of asphalt.
- **Relocate Driveway** – includes removal of an existing driveway and restoring the highway right-of-way, and installing a new driveway at a nearby location.

**Permit Application Fee - \$50.00** – to be paid at time of application.

**What is the name of the nearest side road/highway?** – nearest intersecting road.

**On what side of the road?** – i.e. East, West, South or North.

**Distance to nearest side road/highway?** – How far is it from the nearest road to the proposed driveway, in 1/10s of a mile.

**Looking both ways down the road; is vision clear for at least 600 feet?** – Will you be able to see (or be seen by), vehicles at least 600 feet away, to allow for adequate stopping time.

**What direction from nearest side road/highway?** – i.e. East, West, South or North.

This driveway will result in how many driveways serving this property? – includes driveways on adjoining roads.

**If you have any questions regarding this application, please contact Jerome Rosche, Plan Commission Chairman at 528-8844.**